

Important Information for Incoming AJD Students – May 2017

Orientation and Introduction to Law

AJD students are required to attend Orientation and Introduction to Law on **May 10, 11, and 12, 2017**. The dress for Orientation is casual; however, during the Orientation program, you will be having a photo taken for the student directory. Please be aware that this same photo will be used throughout your time at Creighton School of Law.

An Orientation schedule will be emailed to you in April. For Orientation, you will need to bring a photo ID (such as a Driver's License) with you to obtain your student ID card, and you will need to bring your vehicle's license plate number, make and model to obtain a parking permit. In addition, if you have a laptop computer that you will be using during law school, we encourage you to bring the laptop with you to Orientation. Our legal librarians will assist you in setting up your Westlaw and LexisNexis accounts.

For Orientation on May 10, 11, and 12, students may park on the top level (faculty/staff section) of the parking garage located at 21st & Cass Streets. The entrance to this level of the garage is located on 21st Street. During Orientation, students have the option to purchase a parking permit for the remainder of the summer.

A map of the Creighton University campus is located at <http://www.creighton.edu/PubRel/CampusMap/>.

Financial Aid/Tuition Payment

Admitted students who authorized release of their FAFSA data to Creighton University will be receiving a financial aid award starting in late March. To complete the financial aid process, you must accept your aid in NEST and complete the required promissory notes. *(If you have not yet submitted your FAFSA data to Creighton University, we recommend you do so as soon as possible. Our school code is 002542. Our Financial Aid Office cannot process an award for you until the FAFSA data is received.)*

In early May, the Creighton University Business Office will be sending an email to your Creighton account, notifying students that their statements for tuition and fees are available to view in NEST. Your scholarships and loans will be applied directly to your tuition and fee account on May 12, 2017.

If you anticipate receiving proceeds from a loan, you **MUST** request that the proceeds be directly deposited into your bank account. Paper refund checks will not be issued. Please sign up for the direct deposit of your loan proceeds on NEST, <https://thenest.creighton.edu>. The earliest loan proceeds will be available in your bank account is May 14, 2017.

If you anticipate having a remaining balance on your tuition and fees (after your financial aid has been applied), you will need to pay your remaining tuition amount by May 15, 2017. You may pay by electronic check or credit card (MasterCard, Visa, Discover, or American Express). An electronic check will not incur any fees; however, if you choose to pay by credit card, you will be charged a fee of 2.75%. You may also pay the tuition bill by US mail or at the Business Office Cashier Window in Creighton Hall (the Administration Building-located at the corner of California and 24th Streets).

Deferment of Current Student Loans

Do you have undergraduate student loans? After classes begin, Creighton University reports enrollment to the National Student Loan Clearinghouse. Student loan lenders and servicers have access to this data and will then place student loans in an in-school deferment status. Creighton University reports enrollment each semester. If the lender or servicer should send you a deferment form before enrollment is reported, please send the form to the University's Registrar's Office (located on the second floor of Creighton Hall/Administration Building).

Final Transcript Requirement

In addition to the transcript you sent to the LSAC, the Law School requires that, prior to the first day of classes, you have your undergraduate college or university send us a final official transcript which reflects that you have earned a bachelor's degree. The transcripts that you have submitted to the LSAC will not fulfill this requirement, as we are required by the American Bar Association to have an original, official transcript on file. Please have your transcript sent to: **Creighton University School of Law, Admissions Office, 2500 California Plaza, Omaha, NE 68178**. If you are unable to obtain an official copy of your Bachelor's degree transcript by May 16, 2016, please contact Kristin M. Chenoweth at 402-280-1205 or kristinchenoweth@creighton.edu, to make arrangements for an extension of the transcript deadline.

Immunization Requirements

Creighton University has required immunizations for all students. For information regarding required immunizations, please go to: <https://www.creighton.edu/chc/studenthealthservices/immunizationrequirements/>. All students are required to submit a copy of their immunization records to the Center for Student Health. *Failure to submit your immunization records to the Center for Student Health by May 15, 2017, will result in a HOLD being placed on your account. This hold will prevent you from registering for Fall Semester classes.* For questions regarding immunizations, please contact our Student Health Center at 402-280-2735, or visit the Center for Student Health and Counseling's website at <http://www.creighton.edu/chc/studenthealthservices/>.

Health Insurance Requirements

Creighton University requires all full-time students to have comprehensive health insurance. Students are automatically enrolled in the University's student health insurance plan, which begins on August 17, 2017. If you do not wish to enroll in the University's insurance plan, you must submit a waiver request through your NEST account. Information regarding the health insurance waiver can be found at <http://www.creighton.edu/chc/studenthealthservices/healthinsurance/>. The waiver form for the 2017-2018 academic year will be available after July 1, 2017, and it must be completed by September 1, 2017.

AJD students who need health insurance coverage prior to August 17, 2017, may enroll in a summer plan effective June 1, 2017 – August 17, 2017, directly with the same insurance company - United Health Care Student Resources. (Insurance charge is not automatic for the summer term). UHCSR Online enrollment will be turned on in May and can be accessed by visiting their website www.uhcsr.com/creighton. Payment for the summer plan will be made directly to the insurance company. If you have questions about enrollment or benefits, please call the customer service number at 1-800-767-0700.

For questions regarding health insurance, please contact Marian Brown in the Student Health Center at 402-280-1278, or marianbrown@creighton.edu.

Class Schedule/Textbooks

A copy of the class schedule and textbook list for the Summer 2017 term will be available at a later date. You will be registered for classes by our Registrar starting in early April. Once you have been registered for classes, your class schedule will also be available for you to view in NEST, which you can access at <https://thenest.creighton.edu>.

Current Creighton Law School students have created a student-run Facebook page for a Textbook Exchange/Swap. You can link to this page at <http://www.facebook.com/#!/groups/173439436112876/>, "Creighton Law School Book Swap." Although this is not a University-sponsored page, it may provide you with an additional resource in obtaining your textbooks. You are responsible for ensuring that you purchase the correct textbook(s). Please carefully reference the textbook list for ISBN and edition information.

First-Year Assignments

Class assignments will begin being posted on approximately May 8, 2017 on BlueLine, a course management tool used by Creighton University. You can access BlueLine at blueline.creighton.edu. You will log in using your Net ID and Blue Password.

Student ID Cards

All Creighton Students are required to have a Creighton Photo I.D. Your Creighton I.D. card will provide you with access to the parking garages, as well as to the School of Law in the evenings and on the weekends. Law Student Identification Cards may be obtained in the Harper Center, Room 1094, between Monday, May 8 and Friday, May 12. The I.D. Card Office is open from 8:00 a.m. to 4:30 p.m., Monday through Friday. **You must provide a photo ID (such as a Driver's License) to obtain your Student ID Card.**

Parking Permits

AJD students have the option to purchase a temporary student parking permit for the Creighton campus. The temporary permit will cost \$90.00, and it will be in effect from May 10 to August 19. We will have parking permit registration cards available at Orientation on May 11. The cost of the permit must be paid with cash or check on Wednesday, May 10, to our Office of Public Safety (Jahn Building, 2204 Burt Street). They are unable to accept credit cards. Additionally, you will need your license plate number and vehicle make and model when you sign up for your permit.

Students will be able to register after July 1, 2017, for a 2017-2018 academic year permit via your NEST account, and the fee will be added to your Fall 2017 tuition and fee statement. Pre-ordered parking permits will be available for pick-up in the Law School's Administrative Suite (Room 278).

Address Changes

Please keep us informed of any changes in your address, e-mail, or phone number. You can update this information in NEST, which you can access at <https://thenest.creighton.edu> and also with our office for mailings that need to be sent before class starts.

Relocating to Omaha

Extensive information regarding relocating to Omaha is available at the Greater Omaha Chamber of Commerce website: <http://www.omahachamber.org/Omahainformation/NewcomerPackets.aspx>.

Motor Vehicle Registration/Taxes

According to the Nebraska Department of Motor Vehicles (<http://www.dmv.state.ne.us/>), individuals attending school in Nebraska on a full-time basis (at least 12 credit hours) and whose vehicles are currently registered in their home state do not have to register their vehicle in Nebraska. Students should have their Student Identification Cards in their possession at all times when operating the motor vehicle in the event they are asked by law enforcement to produce evidence of their student status.

The City of Omaha (located in Douglas County, NE) does have a wheel tax that is applied to all individuals who live within 3 miles of the City Limits. Full-time students who are living within three miles of the city limits, but who intend to maintain their vehicle registration in a different county or state, must purchase a \$5 wheel tax exemption sticker from the Douglas County Treasurer's Office. Students will need to provide proof of current vehicle registration (from another state or another Nebraska county while maintaining a residence in Omaha) and proof of current status as a full-time student, such as a copy of their class schedule (a student I.D. is not sufficient). Information on the locations of the Douglas County Treasurer's Offices is available at <http://www.dctreasurer.org/>.